



## ITALIA CONTI WEEKEND ASSOCIATES LTD

Italia Conti is a trading name of Italia Conti Weekend Associates Ltd.  
Registered in England number 5666942.

Registered Office:

33 Briarwood Road

Woking, Surrey, GU21 8XD

Tel: 07956 890307

Email: linda.conti@btinternet.com

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Coronavirus (COVID-19) Risk Assessment – Italia Conti Weekend Associates LTD

Avondale Hall 72 Landor Road Clapham SW9 9PH

Ralli Hall, 81 Denmark Villas, Hove BN3 3TH.

RISK ASSESSMENT – MEASURES WILL INCLUDE BUT ARE NOT LIMITED TO:

General: Students, Staff and Parents

1. Arrival and pick up times to be staggered by age group.
2. Class start and end times to be staggered by age group.
3. Break times to be staggered throughout the morning.
4. There will be no 'tuck shop' facility – students should bring any fruit / snacks /drinks (e.g. water bottle) from home and must NOT share any items.
5. A specific area or chair will be allocated for each student's personal use.
6. Kitchen access will be for staff only. The refilling of student water bottles will be supervised by staff.
7. Students will remain in one allocated studio for all classes; teachers will rotate.
8. A one way system will be implemented where necessary within and outside of the building, to avoid passing too closely down corridors.
9. No parents will be permitted into the building.
10. Only students who are symptom-free or have completed the required isolation period to enter the building.
11. A temperature gun will be used to record staff and students' temperatures at time of entry.
12. Students will be regularly reminded to avoid touching their face, eyes, nose and mouth.



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13. Staff will be given comprehensive advice/information/training in all measures regarding the role they play in safe operating procedures.
14. Students, staff and parents will be advised to avoid all non-essential public transport travel/follow national guidelines for social interaction.
15. Any student who has been (or who lives with someone) told to shield or clinically vulnerable will be unable to attend.
16. Any student showing signs of a cold will not be allowed in the building until 48 hours after symptoms have ended OR a negative test result. Anyone who develops symptoms throughout the morning will be sent home to isolate.
17. Students will be asked to wash their hands on arrival for 20 seconds and carry their own hand sanitizer/wipes.
18. Students will be asked to enter the building in clothing and footwear ready to start classes. Long hair must be tied back and strictly no jewellery may be worn. Parents will be asked to take outdoor coats away with them and bring back on pick-up
19. There will be no waiting room for parents, they will be asked to wait for students outside the building.

### Physical Distancing/Grouping within class:

1. Social Distancing will be adhered to throughout the building (One metre plus) and within class.
2. Number of students using each specific room/studio will be dependent on the size of room and age of child in order to carry out the advised One Metre Plus social distancing recommendation. E.g.: Pre-School, Reception and Year One (i.e. those already attending school) will be grouped together.
3. Furniture will be altered in order to minimise contact between students.
4. Dance & Musical Theatre Classes: No floor work/pas de deux/partner work or close contact will be carried out during dance, and all choreography/technique will be mindful of social distancing.
5. Acting: No hand props or paper handouts will be used in class and close contact will be avoided.
6. Windows will be opened to allow ventilation of the studio.
7. Mobile phones must be kept in bags and not brought out except in an emergency.
8. Students will be asked to bring in their own note pad and pen/pencil and not share these items.



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### Cleaning

1. Following the studios own cleaners' attendance, staff will ensure all door handles and switches and other touched surfaces will be wiped with anti-bac wipes/spray regularly throughout the day.
2. Staff and students will be asked to wash hands regularly.
3. Handwash, paper towels and hot water will be provided. Additional sanitizer will be provided by Italia Conti Associates.
4. All hand-washing and bathroom areas will be cleaned regularly throughout the morning and at the end of use.
5. Internal doors will be kept open where appropriate to avoid handles being touch constantly.

ITALIA CONTI RESERVE THE RIGHT TO ADJUST AND/OR INCREASE THESE MEASURES IN LINE WITH GOVERNMENT GUIDELINES.

Linda Edwards and Deborah Folan